

# Reigate and Banstead Borough Council

## Notice of Key Decisions



**Date of meeting:**  
**Date of this notice:**

The Council is required to give 28 days' notice of any **key decisions** to be made. This Notice is published to provide 28 days' notice of key decisions that the Executive (or its sub-committee(s)) are expected to take. **Notice is hereby given** in accordance with Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of the intention to make the following key decisions at a meeting of the Council's Executive (or its sub-committee), and where the decision maker is a decision-making body, its name and a list of its members.

The Executive	The Commercial Ventures Executive Sub-Committee
M. Brunt, Leader of the Council T. Schofield, Deputy Leader, Finance T. Archer, Investment and Companies R. Ashford, Community Partnerships R. Biggs, Planning Policy A. Horwood, Wellbeing and Intervention E. Humphreys, Place and Economic Prosperity G. Knight, Housing and Benefits V. Lewanski, Corporate Direction and Governance	T. Archer, Chair T. Schofield, Vice- Chair) M. Brunt, Leader V. Lewanski, Corporate Direction and Governance

**What is a key decision?** Article 14 of the Council's constitution defines a key decision as a decision that is likely to: (i) result in the Council incurring expenditure which is, or the making of savings which are, significant (in excess of £250,000 or 10% of the budget allocated to that particular service); or (ii) be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Council's area.

**Contact:** Democratic Services  
**Email:** [Democratic@reigate-banstead.gov.uk](mailto:Democratic@reigate-banstead.gov.uk)  
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**Address:** Town Hall, Castlefield Road, Reigate, Surrey, RH2 0SH

<b>Report Author(s)</b>	<b>Lead Member(s)</b>	<b>Officer sign off</b>	<b>Subject</b>	<b><u>O&amp;S</u></b>	<b><u>Executive / CVESC</u></b>	<b><u>Council</u></b>	<b>Open / Exempt</b>	<b>Key</b>
<i>Catherine Rose, Head of Corporate Policy</i>	Portfolio Holder for Investment and Companies	Commercial and Investment Director	<b>Commercial Strategy</b>  To approve the Commercial Strategy	9 Dec 2020	19 Nov 2020		Open	KEY
<i>David Brown, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance	Interim Head of Finance and Assets	<b>Service &amp; Financial Planning 2021/2022</b>  To approve the 2021/22 provisional budget proposal for consultation with the Overview and Scrutiny Committee in accordance with the Policy Framework and Budget Procedure rules within the Constitution and with the Business Community to comply with statutory requirements.		19 Nov 2020		Open	KEY
<i>Helen Stocker, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance	Interim Head of Finance and Assets	<b>Treasury Management Half Year Report 2020/2021</b>  To comply with the requirements of the regulatory framework for treasury management and meet the Council's reporting requirements.	21 Jan 2021	19 Nov 2020	10 Dec 2020	Open	KEY

<b>Report Author(s)</b>	<b>Lead Member(s)</b>	<b>Officer sign off</b>	<b>Subject</b>	<b><u>O&amp;S</u></b>	<b><u>Executive / CVESC</u></b>	<b><u>Council</u></b>	<b>Open / Exempt</b>	<b>Key</b>
<i>Helen Stocker, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance	Interim Head of Finance and Assets	<b>Council Tax Base 2021/22</b> Council Tax Base 2021/22		19 Nov 2020	10 Dec 2020	Open	KEY
<i>Alex Berry, Deputy Democratic Services Manager</i>	Leader of the Council	Head of Legal and Governance	<b>Appointment to Outside Bodies 2020/21</b> To appoint representatives to outside bodies for the 2020/21 Municipal Year.		19 Nov 2020		Open	

## **NOTICE OF INTENTION TO CONDUCT ANY BUSINESS IN PRIVATE**

Notice is hereby given in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) England) Regulations 2012 that the above items (marked as part-exempt or exempt above) are likely to be considered in private at a meeting of the Council's Executive (or its sub-committees) over the coming months.

Should you wish to make representations in relation to a meeting being held in private for consideration of any exempt or part-exempt items listed above, you should contact Democratic Services by no later than 14 clear calendar days before the relevant meeting.

Any relevant non-key decisions (marked accordingly) may be included on this notice, for administrative purposes only.

**Mari Roberts-Wood**  
Interim Head of Paid Service